

DATE: FEBRUARY 27, 2013

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR RYAN, MR. DAY, MR. FRANK, MR. KREY, MR. PEARSALL

ABSENT: NONE

The meeting of the Board of Contract and Supply was called to order at 11:08 a.m.

FIRST ORDER OF BUSINESS: BID RFP OPENING:

Bids were opened for the 2013 Emergency repairs to City Owned Streets & Utilities. Five Bids were received and opened and were forwarded to the Engineering Department on a motion by Mr. Day and seconded by Mr. Pearsall and unanimously favored.

RFP's were opened for the 2013 Environmental Services Term Agreement. Seven RFP's were received and were forwarded to the Engineering Department on a motion by Mr. Pearsall and seconded by Mr. Frank and unanimously favored.

SECOND ORDER OF BUSINESS: CONTRACT RENEWAL:

A one year contract extension with Amrex Chemicals for the 2nd year of the contract with no change in terms or conditions for Pool Chemicals was approved on a motion by Mr. Pearsall and seconded by Mr. Krey and unanimously favored. Funds are available in A7110.54150.

A one year contract with Otis Elevators for maintenance of the City's Elevators was approved on a motion by Mr. Frank and seconded by Mr. Day and unanimously favored.

THIRD ORDER OF BUSINESS: PURCHASE APPROVAL:

A Purchase Approval for a wireless camera for Police in the amount of \$8,628.40 from Integrated Systems the sole source provider of these cameras in our area was approved on a motion by Mr. Frank and seconded by Mr. Krey and unanimously favored. Funds are available in H3120.555555.P0028.

FOURTH ORDER OF BUSINESS: CHANGE ORDER:

Change order no. 1 in the amount an increase in time extension by an additional 77 days to 427 days for the Court Street Gateway project was approved on a motion from Mr. Pearsall and seconded by Mr. Frank and unanimously favored. Non cost change order.

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| Contract History Original \$: | \$265,000.00 |
| Change Order no 1: | <u>(\$18,864.80)</u> |
| TOTAL | \$246,135.20 |

FIFTH ORDER OF BUSINESS: ADD ON PROFESSIONAL SERVICE CONTRACT :

A professional service contract with S. Schweitzer/Fresh Fruit Media to video document the open house for the Blueprint Forward: Forward together event on Friday March 1, 2013, in the amount of \$500 the lowest of three quotes was approved on motion by Mr. Krey and seconded by Mr. Pearsall and unanimously favored. Funds are available in CD8686.54000.CDY38.

FIFTH ORDER OF BUSINESS: ADD ON CONTRACT RENEWAL:

A one year contract extension with Holland Company for the 1st year of the contract with no change in terms or conditions for Polyaluminum Hydroxychloride (PACL) was approved on a motion by Mr. Frank and seconded by Mr. Pearsall and unanimously favored. Funds are available in FX8330.54150.

There being no further business for the Board, the meeting adjourned at 11:24 A.M. on a motion from Mr. Frank and seconded by Mr. Pearsall unanimously favored.

Respectfully Submitted,

*Michael J. Dervay
Secretary Board of Contract & Supply*